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**Rapid Response Team Management Training Package**

**Senior leadership 18 month follow up survey**

***Venue, country, dates***

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Note to facilitators/organizers:

*To facilitate data collection, compilation and analysis, we recommend you use the questions proposed on this form to develop an online questionnaire. Several online applications/websites free of charge may help you to do so, such as:*

*Google Forms*

[*https://www.google.com/forms/about/*](https://www.google.com/forms/about/)

*Survey Monkey*

[*https://www.surveymonkey.com/*](https://www.surveymonkey.com/)

*WHO does not promote nor recommend any of the above, these are just examples of free of charge websites that may be used to create online questionnaires.*

*You may also have, through your organization/employer, access to licensed websites/applications for creating online questionnaires.*

About the senior leadership 18 month follow up survey

The following questions are about the “Rapid Response Team Managers Face-to-Face Workshop” (RRT MF2FW), which took place from Insert *here course dates, venue, and country.*

We are following up with senior leadership to identify ways the training has helped to strengthen systems and practices to enhance the operationalization and effectiveness of rapid response teams in *add country.*

*What will happen with your responses?*

Your individual responses are anonymous, and data will be reported for the whole group only.

Application of skills and knowledge

1. **Are you aware of any ways in which participants of the rapid response team managers training program have strengthened systems or practices to enhance RRT operationalization and effectiveness since the training?**

* Yes
* No
* Not sure
* I am not familiar with who participated in the training

1. **Please provide a reason for your answer (provide examples of specific situations)**

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Impact on rapid response team operationalization

1. **Since the training has there been any noticeable difference in the operationalization and effectiveness of rapid response teams?**

* Yes
* No
* Not sure
* Not relevant to my current role

1. **Please provide a reason for your previous answers (provide examples of specific situations)**

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***Guidelines, standard operating procedures, tools for RRT management***

1. **Have the following documents been finalized and operationalized since the training?**

**Finalized** means the documents are no longer in draft, they have been finalised and approved for use.

**Operationalized** means the documents and tools are being used in RRT management.

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| --- | --- | --- | --- | --- | --- | --- |
| **Expected outcomes** | **Finalised** | | | **Operationalised** | | |
| **Yes** | **No** | **Not sure** | **Yes** | **No** | **Not sure** |
| Terms of Reference for the RRT management team |  |  |  |  |  |  |
| Job profile/description for RRT members |  |  |  |  |  |  |
| A workplan plan for RRT programme |  |  |  |  |  |  |
| SOP for staffing and rostering |  |  |  |  |  |  |
| A roster for RRTs |  |  |  |  |  |  |
| SOP for RRT training |  |  |  |  |  |  |
| SOP for RRT activation and pre-deployment |  |  |  |  |  |  |
| SOP for deployment, and post deployment of RRTs |  |  |  |  |  |  |
| A budget plan covering RRT activities during both preparedness and emergency phase |  |  |  |  |  |  |
| Elements for a code of conduct for RRT members |  |  |  |  |  |  |
| Next steps workplan for country implementation. |  |  |  |  |  |  |

Gaps and additional needs

1. **Do you feel that additional support or follow-up training is needed to reinforce or further develop the management of rapid response teams in your country?**

* Yes
* No
* Not sure
* Not relevant to my current role

1. **Please provide a reason for your previous answers (provide examples of specific situations)**

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1. **Do you think the Rapid Response Team Managers Face-to-Face Workshop achieved its goal?**

**Training program goal:** Empower Member States to reinforce the capacities and skills of their RRT management teams to ensure that RRTs are effectively established, run, tested, and maintained during preparedness phase, and that RRTs are operational according to set procedures during response phase.

* Yes
* No
* Partly
* Not sure

1. **Do you have any other reflections you would like to share.**

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***Thank you for taking the time to complete this questionnaire!***

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